



NAIOP Chapter Leaders Town Hall Reimbursement Form

Submit by Friday, October 28, 2022

Invited participants eligible for reimbursement include 2022 chapter president and president-elect, and chapter executive. Pre-registration and attendance at the Chapter Leaders Town Hall is required for reimbursement.

Name _____
Chapter _____
Chapter position _____

Make reimbursement check payable to (please check one):

Individual Chapter Company _____

Reimbursement check to:

Full address _____

Phone _____
Email _____

Airfare: 21-day advance purchase roundtrip coach fare plus one bag <small>[6816-4704]</small>	\$
Mileage: \$0.625 cents/mile for those driving to the event (no airfare) <small>[6816-4704]</small>	\$
Hotel: 2 nights at the Chicago Marriott Downtown Magnificent Mile \$289 per night, plus tax <small>[6812-4704]</small>	\$
Total reimbursement	\$

Return completed form and receipts by Friday, October 28.
Submit to: Beth Gulding | gulding@naiop.org | 703-904-7100, ext. 109
NAIOP | 2355 Dulles Corner Blvd, Suite 750 | Herndon, VA 20171